



18 No. County St. 9th Fl.
Waukegan, IL 60085-4350
Phone 847 377 2929
Fax 847 984-5889

February 23, 2017

Alpha Baking
5001 W. Polk St
Chicago, IL 60644
droupas@alphabaking.com

CONTRACT DESCRIPTION: Bakery Products for Depke/Hulse Juvenile Detention Center
CONTRACT: #16066
CURRENT CONTRACT PERIOD: April 1, 2016 – March 31, 2017

Dear Alpha Baking:

Lake County's current contract with **Alpha Baking** expires **March 31, 2017**. Based on performance and continuing need, the County has extended this contract for the following one (1) year period of **April 1, 2017 – March 31, 2018**. All of the terms and conditions of the contract shall apply.

It is the responsibility of **Alpha Baking** to maintain a valid Certificate of Insurance in compliance with the terms and conditions of the contract. Certificates evidencing renewals or replacements of said policies of insurance at least thirty (30) days prior to the expiration of cancellation of any such policies. In the event the proposer fails to obtain or maintain any insurance coverage's required under this agreement, Lake County may purchase such insurance coverage and charge the expense to Contractor.

Lake County uses myCOLtracking.com to electronically monitor compliance with Certificate of Insurance requirements. Contractor should work with their broker to register, access, and upload certificates evidencing the coverage required into myCOLtracking.com. A valid company email to receive login and password to myCOLtracking.com should be submitted to purchasing@lakecountyil.gov re: myCOLtracking.com registration. Any hard copies of said Notices and Certificates of Insurance shall be provided to: Lake County Purchasing Division, 18 No. County St. – 9th Fl., Waukegan, IL 60085-4350.

Please use this as formal notice to renew the agreement. If you have any concerns please contact us no later than 30 days prior to the expiration date to purchasing@lakecountyil.gov or fax to (847) 984-5889.

Thank you for your continued interest in doing business with Lake County.

Sincerely,

RuthAnne K. Hall
Purchasing Agent