



Lake County Purchasing Division
18 N County Street – 9th Floor
Waukegan, IL 60085-4340
Phone: 847.377.2929
E-mail: purchasing@lakecountyil.gov

August 17th, 2017

Associated Technical Services
524 W. St. Charles Road
Villa Park, Illinois 60181
Attn: Ralph Gross
Email: RalphLGross@aol.com

CONTRACT DESCRIPTION: Watermain Leak Detection Services for Lake County Public Works
CONTRACT: #14218
CURRENT CONTRACT PERIOD: November 4th, 2016 through November 3rd, 2017

Dear Ralph,

Lake County's current contract with **Associated Technical Services** expires **November 3rd, 2017**. Based on performance and continuing need, the County has extended this contract for the following one (1) year period of **November 4th, 2017 to November 3rd, 2018**. All the terms and conditions of the contract shall apply.

It is the responsibility of **Associated Technical Services** to maintain a valid Certificate of Insurance in compliance with the terms and conditions of the contract. Certificates evidencing renewals or replacements of said policies of insurance at least thirty (30) days prior to the expiration of cancellation of any such policies. In the event the proposer fails to obtain or maintain any insurance coverages required under this agreement, Lake County may purchase such insurance coverage and charge the expense to Contractor.

Lake County electronically monitors compliance of Certificate of Insurance requirements. Upon acceptance of this renewal, contractors should work with their broker to obtain a new Certificate of Insurance evidencing coverage for the renewal period of the contract. A valid company contact email address along with the new certificate(s) should be submitted to purchasing@lakecountyil.gov. Any hard copies of said Notices and Certificates of Insurance shall be provided to: *Lake County Purchasing Division, 18 N. County St. – 9th Fl., Waukegan, IL 60085-4350.*

Please accept this letter as formal notice to renew the agreement. ***If you have any concerns, please contact us no later than 30 days prior to the expiration date to purchasing@lakecountyil.gov or fax to (847) 984-5889.***

Thank you for your continued interest in doing business with Lake County.

Sincerely,

A handwritten signature in black ink that reads "RuthAnne K. Hall".

RuthAnne K. Hall
Purchasing Agent

cc: H. Galan
Y. Albarran